

NCAOAF

Evaluation Form for Visiting NC Agricultural Fairs Officials

This form should be used in conjunction with the NCDA&CS Fair Evaluation Form for a completed evaluation.

Date: _____

Name of Fair: _____

Category: _____

Scoring 1-10 (1 = poor, 10 = excellent)

General Evaluation Areas	Score
1. Locating and first impression	_____
2. Parking (layout and attendants)	_____
3. Ticket Entrance (appearance, sellers, takers)	_____
4. Security	_____
5. General appearance of grounds and facilities	_____
6. Landscape and/or decorations	_____
7. Office	_____
8. Commercial exhibits (quality and quantity)	_____
9. School and youth organizations displays (educational booths)	_____
10. Community, educational, civic, or volunteer group activities or displays.	_____
11. Food conservation competitive exhibits (quality and quantity)	_____
12. Baked goods competitive exhibits (quality and quantity)	_____
13. Handicrafts competitive exhibits (quality and quantity)	_____
14. Clothing competitive exhibits (quality and quantity)	_____
15. Arts, crafts, photo, hobbies, collectibles competitive exhibits (Quality and quantity)	_____
16. Flowers competitive exhibits (quality and quantity)	_____
17. Contest and special events.	_____
18. Food concessions	_____
19. Carnival	_____
20. Entertainment	_____
21. Fire, Rescue and General Safety	_____
22. Overall adult participation	_____
23. Overall youth participation	_____
24. Customer Friendly (clean restrooms, adequate signage, adequate lighting, trash containers, friendly staff, etc.)	_____

Agricultural Evaluation Areas

1. Farm organizations, commodity groups, Extension displays	_____
2. Farm, ranch, lawn, and garden machinery equipment displays (new and antique)	_____
3. Field crops competitive exhibits (quality and quantity)	_____
4. Horticultural crops competitive exhibits (quality and quantity)	_____
5. Livestock exhibits (quality and quantity)	_____
6. Livestock shows (quality and quantity)	_____
7. Livestock exhibit facilities (E. coli safety, pens, cages, wash pits, manure handling, etc.)	_____

Sub Total _____

(0-25 Points)

Balance (agriculture, youth, exhibits, contest, entertainment, displays, food, commercial, and carnival)

(0-15 Points)

Interview

(Manager Interview provides opportunity for the Fair manager to inform the evaluator of improvements, changes, special or new events, and to answer any questions that evaluator might have concerning the fair operation.)

Grand Total

Outstanding Areas/Commendations

Weaknesses/Suggestions